

Background & Criminal Record Search

Record Search is FOR (YOUR COMPANY NAME): _____

Signed Release Form
Please Print top portion

Name _____ A.K.A. _____

First Middle Last

Address _____ City/State _____ Zip _____

current

Previous _____ City/State _____ Zip _____

Previous _____ City/State _____ Zip _____

SSN _____ DOB _____ (For identification only)

Drivers License Number _____ State issued _____

LIST ALL CONVICTIONS INCLUDING TRAFFIC AND CRIMINAL

Year	Criminal Offense(s) Offense	County	Year	Traffic Offense(s) Offense	County
1. _____	_____	_____	1. _____	_____	_____
2. _____	_____	_____	2. _____	_____	_____
3. _____	_____	_____	3. _____	_____	_____
4. _____	_____	_____	4. _____	_____	_____

I hereby authorize the release to Employee Screening Management, Acxiom, ClearStar Logistics an independent contract agency, of information held by any parties regarding my Criminal History information, to include my record of arrests and, or convictions for violations of any federal, state, local statutes or ordinances, my credit history, workers compensation history, driving record and hereby release any said person, companies or law enforcement authorities from any liability for any damage whatsoever for issuing this information. I further understand this information may be reviewed initially and periodically by Employee Screening Management, Acxiom, ClearStar Logistics and reported to my prospective employer.

I understand my prospective employer intends to utilize the investigation into my background for employment purposes only, and shall not disclose such information to any other party. I hereby acknowledge that Employee Screening Management, Acxiom, ClearStar Logistics cannot vouch for or guarantee accuracy of information provided by third parties. Accordingly, I release Employee Screening Management, Acxiom, ClearStar Logistics its agents and / or my prospective employer from any and all liability arising out of any errors or omissions regarding my background information and authorize Employee Screening Management, Acxiom, ClearStar Logistics to release the results of its investigation to my prospective employer. NOTE: Louisiana driving records are supplied by American Driving Records.

Applicant signature: _____ **Date:** _____

Signature is required – Please DO NOT PRINT

FOR OFFICE USE ONLY:

Must be completed by client before investigation will be performed

Client: _____ Store/Plant# _____ Manager: _____

Date: ____/____/____ Phone:(____) _____ Fax:(____) _____

Manager, please indicate which reports you require.

SSN ____ Employment ____ Education ____ MVR ____ Credit ____ Criminal ____ Reference ____
WC ____ Prof. Cert/Lics ____ Drug Screening ____